



# Australian Apprenticeships

## Earn while you learn

Australian Apprenticeships combine practical work with quality structured training to give you a nationally recognised qualification and the experience you need to get the job you want.

Built on the successful model of apprenticeships and traineeships, Australian Apprenticeships are a great way to build your career. No matter what industry you are interested in, Australian Apprenticeships provide an attractive training option.

Australian Apprenticeships are covered by formal agreements known as 'Contracts of Training'. These agreements set out the training and supervision an employer must provide for you as well as your obligations and rights as an Australian Apprentice.

Australian Apprenticeships offer you a real advantage by providing a nationally recognised qualification and skills which will provide the basis for further education and training over the course of your working life.

These qualifications can be delivered on-the-job, off-the-job, or a combination of both. Off-the-job training is done with Registered Training Organisations such as Maxima.

## What qualifications will I gain from an Australian Apprenticeship?

Australian Apprenticeships are more than just jobs - they are a great way to set yourself up for a career. You end up with a qualification that gives you a big advantage in the job market because it tells employers you have both the practical experience and the training employers need.

It's even possible to work towards an Australian Apprenticeship while you're still at school with part-time 'Australian School-Based Apprenticeships'.

Recruitment.  
Employment.  
Training.



Maxima Group Inc  
5 Everage Street  
Moonee Ponds VIC 3039  
Telephone 03 8371 0076  
Facsimile 03 9326 2591  
[www.maxima.com.au](http://www.maxima.com.au)

# What qualifications do I need to become an Australian Apprentice?

If you have any queries, please do not hesitate to contact us on:  
Telephone 03 8371 0076

Australian Apprenticeships are open to anyone who is 15 years or older, but like any other job, you'll stand a better chance of gaining an Australian Apprenticeship if you have completed Year 12, vocational studies at school or have work experience in the industry you are interested in.

## What are the benefits?

Australian Apprenticeships provide you with training options which:

- Involve getting a paid job (usually at 75 to 80% of the full award wage) and formal training
- Lead to a nationally recognised qualification, such as a Certificate II, III or IV
- Provide jobs and career opportunities in a wide range of industries
- Are available on a part-time basis and can even be carried out while you stay at school  
AND
- Can help you get into higher qualifications

## More options than ever before

There are now over 500 types of Australian Apprenticeships available. Although Maxima provides Australian Apprenticeship opportunities in a large number of vocations there are several that we specialise in. These are:

- Automotive
- Chef / kitchenhand
- Civil construction
- Clerical / Office administration
- Engineering and metal trades
- Horticulture
- Mechanical
- Retail
- Rural operations
- Stores and warehousing

Interested? Send a resume and letter of application to:  
**The Recruitment Officer**  
Maxima  
(Group Training Division)  
5 Everage Street  
Moonee Ponds VIC 3039  
Telephone 03 8371 0076  
Facsimile 03 9326 2591



## What's Maxima's role in all of this?

Maxima is a Group Training Organisation (GTO). It promotes Australian Apprenticeships to potential 'host' employers and finds the right people to fill those positions.

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Maxima becomes the legal employer so we pay the Australian Apprentice's:

- Wages
- WorkCover
- Superannuation
- Sick and Holiday pay
- Any other allowances that may be applicable

Group Training Organisations are often associated with particular industries. For example, there are GTOs which service the one industry such as Hospitality, or they may be regional, such as a scheme which services most industries in Victoria.

Maxima works across a range of industries and provides a number of opportunities throughout the greater Melbourne area.

Maxima offers advantages to those seeking an Australian Apprenticeship:

- A convenient place to start trying to get an Australian Apprenticeship.
- We provide support to Australian Apprentices to help them successfully complete their Australian Apprenticeship.
- If a host employer is unable to continue with a training contract (e.g. they go broke), it's Maxima's responsibility to find a new placement

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